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| Forklift Serial Number: | |
| Operator: | |
| Hour Meter Reading: | Date: |
| √ | Visual Check |
| | Tires are inflated and free of excessive wear or damage. Nuts are tight. |
| | Forks and mast are not bent, worn, or cracked. Upper limit stops are OK. |
| | Load back rest extension is in place and not bent, cracked or loose. |
| | Overhead guard is in place and not bent, cracked or loose. |
| | Attachments (if equipped) operate OK and are not damaged. |
| | Forklift body is free of excessive lint, grease or oil. |
| | Hydraulic oil is full and free of leaks. |
| | Battery connections are tight. |
| | Covers over battery and other hazardous parts are in place and secure. |
| | Load rating plate is present and readable. |
| | Warning decals and operators' manual are present and readable. |
| | Seat belt or restraint is accessible and not damaged, oily or dirty. |

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| | Motor runs smooth and quiet without leaks or sparks from the exhaust. |
| | Horn works. |
| | Turn signal (if equipped) operates smoothly. |
| | Lights (head, tail and warning) work and are aimed correctly. |
| | Gauges and instruments are working. |
| | Lift and lower operates smoothly without excessive drift. |
| | Tilt operates smoothly without excessive drift or "chatter". |
| | Control levers are labeled, not loose or binding and freely return to neutral. |
| | Steering is smooth and responsive free of excessive play. |
| | Brakes work and function smoothly without grabbing. No fluid leaks. |
| | Parking brake will hold the forklift on an incline.Backup alarm (if equipped) works. |
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| | Battery charge level is OK while holding full forward tilt. |